Login and User Interface

https://mycuhub.colorado.edu

CULoginName (also known as IdentiKey Username)

IdentiKey Password

1. Student Success Team: Displays your advisors and allows you to send them a direct message.
2. Schedule Appointment: Schedule an appointment with your advisor.
3. Undergraduate Performance: An overview of your academic record.
4. Term by Term Summary: A list of courses and grades for the term, as well as cumulative summary of all terms.
5. Meetings: A list of meetings, both past and pending.
6. Links: Campus links including, Degree Audit and MyCUInfo.
7. Academic Major/Minor: A list of your enrolled majors and minors.
Message and Schedule Appointment

Send Message To Your Advisor

1. Click on the Advisor icon or your advisor’s name.
2. A new Send text area will appear. Enter your message in the text area.
3. Click the Post button and your message will be sent.
   - If you would like to review old messages you click on the History tab.

Schedule Advisor Appointment

1. Locate the Schedule Appointment area.
2. Select radio button for the topic you wish to talk to your advisor about. These options may vary, but some are:
   - Add, Drop, Change Major/Minor
   - Explore Field of Study
   - Change My Schedule
   - Plan for Future
   - Talk About My Grades
   - Chat with my/an Advisor
3. Click the Next button.
4. Depending on your choice, you will be taken through a number of different option in order to provide more details to your advisor about your appointment.
5. Once you have been taken through your additional options, click Make an Advisor Appointment Now!
6. You will taken to your advisor’s calendar, which will show selectable meeting times (red) and Walk-In/Open Hours.
7. Click the timeslot in the the advisor’s schedule that also works for you.
8. In the new window, enter details about your meeting in the Desired Outcome text area.
9. Click Book Appointment and it will appear in your Meetings widget.