AV Quick Start Guide

**Connect to the Room System**

*To show content on the display(s):*
Connect the provided HDMI cable to your device.

*To access the room’s camera and microphone for video conferencing:*
Connect the provided USB-A cable to your device, and select Laptop on DISPLAY 4. 
-OR-
Select and use the Room PC on DISPLAY 4.

*To access the room’s speakers to play audio:*
Select NV-32-H as the system audio output on your device.

---

***Classroom recording occurs only when requested by the Instructor***

Scheduled recordings will automatically start and stop. Once started, recordings can be paused and resumed on the touch panel.

To request Classroom Capture contact the IT Service Center or visit the OIT website:
https://oit.colorado.edu/services/teaching-learning-applications/classroom-capture/

---

If you require expedited technical assistance with the A/V system, please scan the QR code to fill out a Problem Report.

You can also call (303) 735-4357 or “5-4357” from the in-room phone.

---

Learning Spaces Technology
UNIVERSITY OF COLORADO BOULDER
OFFICE OF INFORMATION TECHNOLOGY