



Learn Online Today – Resource Summary for Microsoft Office 2011 for the Mac

Whether you have 5 minutes or 5 hours, there are online courses, videos, reference material and books available to you that meet your needs. CU is committed to providing continuous learning and professional development opportunities for faculty and staff.

SkillSoft Courses: Remember you can always start a course, pause and return later to complete it.

Desktop Curricula

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 Desktop Curricula

 Microsoft Office for Mac 2011

Individual Microsoft Office 2011 courses grouped by application:



Want to get Microsoft Certification?

Microsoft Certification Courses for Microsoft Office Specialist (MOS) on Microsoft Office 2010 are offered in SkillSoft. Check out Books24x7 for ***MOS 2010 Study Guide for Microsoft Word, Excel, PowerPoint, and Outlook.***

Instant References

Job Aids: Check out these condensed summaries, key points, and checklists that can serve as a guide for application of the skills learned in a course or as a later reference resource.



Microsoft Office 2011 Job Aids:

Don't Forget the Books

Book24x7

- Hart-Davis, Guy. *Learn Excel 2011 for Mac*. Apress ©2010
- Spivey, Dwight. *Office for Mac 2011-Portable Genius*. Wiley Publishing © 2011
- Bajaj, Geetesh and James Gordon. *Office 2011 Mac All-In-One for Dummies*. Wiley Publishing © 2011
- Hart-Davis, Gary. *Learn Office 2011 for Mac OS X*. Apress ©2010

Other Helpful Resources

Getting Started with Excel 2011: <http://www.microsoft.com/mac/excel/getting-started-with-excel>

Excel Basics: <http://mac2.microsoft.com/help/office/14/en-us/excel/item/301ec775-d4b3-452d-85af-55df53ff6db8> **Tutorial: Excel basics**

Office for Mac 2011 installation frequently asked question:

<http://support.microsoft.com/kb/2458999>

Office for Mac 2011 Frequently Asked Questions:

<http://www.microsoft.com/mac/search?query=FAQ>

Office for Mac 2011 Help and How to-to:

<http://www.microsoft.com/mac/search?query=help+and+how-to>

Microsoft Office: Mac Training: <http://www.microsoft.com/mac/how-to/training>

(Contains Tutorials, Video Series, and video sorts on Word, PowerPoint, Excel, and Outlook)